

MINUTES

Meeting:	CHIPPENHAM AREA BOARD
Place	Wiltshire Council, Monkton Park, Chippenham, SN15 1ER
Date:	25 January 2010
Start Time:	7.00 pm
Finish Time:	9.30 pm

Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer), direct line 01249 706610 or e-mail julia.densham@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Desna Allen (Chairman), Chris Caswill, Paul Darby, Bill Douglas, Howard Greenman, Peter Hutton, Mark Packard, Nina Phillips, Judy Rooke and Jane Scott

Jemima Milton (Portfolio Holder – Adult Care)

Service Director

Parvis Khansari

Officers

Kevin Fielding (Democratic Services Officer), Pippa McVeigh (Head of Crime Reduction), Mark Rippon (Community Safety Officer (North)), Hilary Marsh (Head of Anti-social Behaviour Reduction) and Victoria Welsh (Community Area Manager)

Parish and Town Councils

Chippenham Town Council - Sylvia Gibson (Mayor), Andrew Noblet (Leader), Mary Pile, Andy Phillips and Harry Purden
Biddestone and Slaughterford Parish Council - Alison Butler and Rachel de Fossard
Castle Combe Parish Council – Adrian Bishop and Gerald Ruggles
Christian Malford Parish Council - Nigel Fairley and Ray Stockall
Grittleton Parish Council - Lesley Palmer
Hullavington Parish Council – William Harmer and Sharon Neal
Kington Langley Parish Council – Sue Webb
Langley Burrell Parish Council – Allen Franklin
North Wraxall – Scott Williams
Stanton-St-Quintin – Parish Council – Sherry Meadows

Partners

Wiltshire Police – Inspector Kate Pain
Wiltshire Fire and Rescue Service – Ade Hurren
MOD, Buckley Barracks – Major Vicky Reid
MOD Hullavington – Peter Morton
Chippenham and Villages Area Partnership (ChAP) – Jane Clark (Chairman)
Chippenham Chamber of Commerce – Adrian Whitbread
Chippenham Vision Board – John Clark (Chairman)
Chippenham Area Extended Services – Judy Edwards
Gazette and Herald – Alana Lewis
Westlea Housing – Helen Barbrook
Wilts & Berks Canal Trust – Rob Jones & Colin Fletcher

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Members of Public in Attendance: 14

Total Number in Attendance: 64

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Wiltshire Councillors. She handed the meeting to William Harmer, Hullavington Parish Council, who presented Major Vicky Reid, Buckley Barracks, with a cheque for £300. This was collected from the residents of Hullavington to thank the soldiers of the barracks for their hard work in cleaning up Hullavington cemetery during November 2009.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Christopher Dash, Yatton Keynell Parish Council and Maurice Dixson, Kington Langley Parish Council.</p>	
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting on 2 November 2009 were approved and signed as a correct record.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Pot Holes</u> Following the recent cold weather, Wiltshire Council's highways team had been working round the clock to repair damaged roads in the county.</p> <p>The damage had been caused by the prolonged cold weather following a very wet November and early December, the council did anticipate this and has its largest ever stock of a new highly durable pothole repair material.</p> <p>Town centres had already been patrolled, and the most serious potholes were being filled. This process would be repeated on A and B roads and then minor roads.</p> <p><u>Green Flag Award</u> Wiltshire Council has been commended for leading new work to</p>	

encourage local people to take part in decision making. A green flag was awarded for the exceptional work being done to involve people in decisions that affected their communities.

Allington Bar Cross Roads

Wiltshire Council had appointed 'Mouchel' to undertake a feasibility study to examine the identified problems at Allington Bar cross roads; engineers gave a presentation to the Parish Council and residents of Allington village outlining the proposed junction improvements. The scheme is provisionally programmed for implementation during 2010/11.

The Digital Switchover

The BBC Switchover Help Scheme is available to help eligible older and disabled people make the switch to digital TV. The switchover was only 3 months away; those more vulnerable residents not be able to cope on their own would benefit from the practical help and aftercare support of the Scheme.

NHS Health Fair

A Health Fair would be held in Chippenham Town Hall on Friday 26 February 2010 from 10am to– midday, followed by a Health Workshop with NHS Wiltshire from midday – 1.30pm.

Urgent Item - Budget Setting Consultation

In accordance with Section 100B(4) of the Local Government Act 1972 having regard to the special circumstances pertaining in this matter – namely, the expiry of the consultation period and the need to feed the views of the Area Board into the report to be received by the Cabinet on 11 February 2010, the matter of the Budget Setting Consultation should be considered at this meeting as a matter of urgency despite its non-inclusion on the Agenda.

Parvis Khansari, Service Director, outlined how Wiltshire Council currently spent its budget and the budget setting process for 2010 – 2011.

Attendees were requested to partake in an interactive ballot box session which gave them an opportunity to say in which areas they would like to see the Council's budget spent; the results of the questionnaires that attendees had completed would be announced at the end of the meeting.

6.

Town, Parish and Partner Updates

Sue Webb - Kington Langley Parish Council

Thanked the Area Board for the grant of £2,500 which had been spent on the Church Bend footpath. Work included new gates and access over Wessex Water owned land as well as legal fees. £5,080 was spent in total on this project that had been well used by local residents. An official opening was planned in the spring.

Christian Malford Parish Council

Wessex Water had completed work on a sewerage pumping station and had now started work on a second pumping station. The parish council said they were unhappy with the support given to them by Wiltshire Council on this issue.

B4069 – The village was still experiencing issues with waste lorries using this road, the Parish Council would like an update on this matter.

Decision

Councillor Howard Greenman to investigate issue and respond to Christian Malford Parish Council.

**Councillor
Howard
Greenman**

Jane Clark - Seagry Parish Council

Seagry Parish Council planned to borrow £100,000 from the public work fund to finance a new village hall. The village had also expressed an interest in managing their allotments and asked for an update on the proposed allotment review under the community asset transfer scheme.

Decision

The Community Area Manager to investigate the scheme and respond to Seagry Parish Council.

**Victoria
Welsh**

Lesley Palmer - Grittleton Parish Council

The 'rural access to play' project work had been delayed until the end of February 2010.

Damaged pavements that were first reported in 2005 were still an issue and it appeared that repairs to rural pavements were a low priority for Wiltshire Council.

Alison Butler - Biddestone & Slaughterford Parish Council

The parish council advised that Slaughterford would have issues going into the digital switchover.

Litter problems with Chinese wish lanterns were reported with wires from downed lanterns becoming a health hazard for farm stock and wildlife.

Adrian Bishop - Castle Combe Parish Council

Night time gatherings of young people in cars were creating a disturbance and damaging residents' cars at Castle Combe car park.

Sherry Meadows - Stanton-St-Quintin Parish Council

The burger bar had returned to the lay-by near the M4 junction, causing traffic and refuse issues.

Councillor Jane Scott advised that a licensing review of such mobile catering establishments was ongoing county wide and that she would discuss the issue with the Community Area Manager.

Decision

Councillor Jane Scott to advise the Community Area Manager.

**Councillor
Jane Scott /
Victoria
Welsh**

Wiltshire Police

Inspector Kate Pain updated the meeting on current policing activities in the Chippenham community area.

Night Time Economy:

The Inspector highlighted the good work carried out by local police supported by Wiltshire Council licensing officers in tackling problems connected with drinking establishments; police and licensing officers would now be targeting late night takeaways.

Hardenhuish Lane - parking issues:

Joint working between police and Wiltshire Council led by PC Rachel Webb now means that significant funding was in place to implement traffic calming measures.

Wood Lane - damage to vehicles:

Good joint working between Neighbourhood Police Team and Councillor Bill Douglas had had a positive impact in dealing with the problem.

The written update from Chippenham Police distributed with the agenda was noted.

Bath Road Car Park:

This item was moved up the agenda to allow Councillor Caswill to leave the meeting early.

Mark Rippon, Community Safety Officer (North), presented a report that updated the Area Board on the actions agreed at the meeting held on 14 September 2009, and presented the findings of the Task and Finish Group.

Recommendations

- Officers to consider purchasing a mobile CCTV camera system to monitor the car park and gather evidence.

- The Anti Social Behaviour Reduction Officer and Wiltshire Police to continue to follow patterns of disturbances and, if a pattern was established, action to be taken under section 59 against the individuals concerned.

Points made included:

- The report did not investigate all the engineering options available.
- Wiltshire Council had a duty of care to the residents who live in and around the Bath Road car park.
- Wiltshire Council had a duty to consider evidence when prioritising the use of public funds and resources.
- Local residents wanted to be able to put their views across as part of the working group, be assured that their health was being considered and that there would be a 'can do' approach to address the issue.
- The petition from local residents demonstrated that they felt they had not been listened to.
- The Area Board Chairman reminded Councillors that they should consider the extent of the Area Boards delegated authority when making a resolution.
- Service Director Parvis Khansari advised that resolutions supported by Area Board Councillors which required input from a front line service must be referred to the relevant Cabinet Member (Councillor Dick Tonge) to establish that funding and resources could be diverted to undertake the task.

Decision

- **The Crime Reduction Team to purchase a mobile CCTV camera to monitor the car park and gather evidence.**
- **The Anti-Social Behaviour Reduction Officer and Wiltshire Police to continue to monitor disturbances and, if a pattern was established, action to be taken under section 59.**

**Mark Rippon
/ Jonathan
Stiddard**

**Jonathan
Stiddard /
Sergeant
Allan
George**

- **That the Chippenham Area Board did not accept the other findings and recommendations in the Bath Road Car Park report because they challenged the budget estimates in Appendix One.**
- **The Service Director to research further engineering options available.**
- **The Community Safety Officer to present a report to the next Chippenham Area Board meeting on 1 March 2010 with an update of progress.**
- **That a definitive response to this issue was agreed by the Chippenham Area Board meeting on 10 May 2010.**
- **The Community Safety Officer and Anti Social Behaviour Reduction Officer to set up a residents' working group to feed into the process.**

**Parvis
Khansari**

Mark Rippon

**Mark Rippon
/ Jonathan
Stiddard**

Wiltshire Fire and Rescue Service

The written update distributed with the agenda was noted.

NHS Wiltshire

The written update distributed with the agenda was noted.

Chippenham Community Area Young People's Issues Group

The written update distributed with the agenda was noted.

BMX/Dirt Jumps project was awaiting planning permission. Providing this was granted, construction would begin at the beginning of May 2010.

Chippenham Area Partnership

The Chairman, Jane Clark, updated the meeting regarding the recent appointment of the part time post of project team organiser that would be beneficial to the Partnership.

The Partnership continued to work alongside Wiltshire Council and the Chippenham Vision Board, and continued to update the community area plan.

Chippenham Vision Board

The Chairman, John Clark, provided an update. Points made included:

- The Riverside - looking to introduce a 'café culture' with

punting on the river

- High Street improvements, including better traffic barriers
- Attracting better quality retailers into Chippenham
- The Vision Board was hampered by a lack of resources.

The Chairman thanked all partners for their respective updates.

7.

Night Time Economy - Taxi Marshalls

Pippa McVeigh, Head of Crime Reduction, presented a report updating the Area Board on the actions agreed at the meeting of September 14 2009.

Actions

- To update the Area Board on the action agreed at the meeting of September 14 2009.
- To present the Area Board with a 'Night Time Economy' Action Plan and to seek the Board's endorsement of the recommendations of the task and finish group outlined within the report.

Background

At the September meeting of the Chippenham Area Board, it was agreed that a task and finish group should be convened to look at the issues that related to late night crime and disorder in Chippenham Town Centre (the Night Time Economy). The group's task was to identify key actions and interventions, to address the issues, and to agree and present recommendations back to the board.

Points made included:

- Ensure Security Services (responsible for the taxi marshalls) were disappointed to read in the newspaper that the scheme had been ended without any formal notice.
- The Head of Crime Reduction pointed out that contrary to the report in the paper, the scheme had not been terminated as no decision had been taken. Wiltshire Council had spoken with Ensure and assured them

	<p>that one month's notice would be given, as and when the decision to cease the scheme was taken - in accordance with the contractual obligations.</p> <ul style="list-style-type: none"> • A taxi driver expressed the view that taxi marshalls were needed on a Saturday night. • Local business who benefited from the Chippenham night time economy could perhaps contribute to the costs of running the service. • Chippenham Area Board and Chippenham Town Council should consider making a contribution towards future funding of the taxi marshall scheme. <p><u>Decision</u></p> <ul style="list-style-type: none"> • The Chippenham Area Board endorsed the implementation of the Task & Finish Groups Night Time Economy Action Plan. The Head of Crime Reduction and Inspector Pain to enact the plan. • The Chippenham Area Board did not accept the Task & Finish Group recommendation that the scheme should cease as they were persuaded that the Taxi Marshall scheme was perceived to be a valuable service by the public and the Taxi Drivers. • The Director of Public Protection to seek funding, in conjunction with partners, to continue the service on Saturday nights only. 	<p>Pippa McVeigh / Inspector Kate Pain</p> <p>Mandy Bradley</p>
8.	<p><u>Youth Strategy</u></p> <p>Richard Williams, Youth Development Co-ordinator, presented a brief update on the Youth Strategy and requested that the Area Board elect one councillor to act as representative on the Task and Finish Group.</p> <p><u>Decision</u></p> <ul style="list-style-type: none"> • The Chippenham Area Board endorsed the Youth Strategy. • Councillor Paul Darby was appointed to represent Chippenham Area Board on the Youth Strategy Task & Finish Group. 	
9.	<u>Funding</u>	

Community Area Grant Scheme

Wiltshire Council members were asked to consider five applications seeking 2009/10 community area grant funding.

Mr William Harmer addressed the Area Board on behalf of Hullavington Parish Council.

Decision

Sheldon Road Methodist Church was awarded £5000 towards The Beacon project to build a new Community Centre, conditional upon the balance of funding being in place.

Reason

The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities through encouraging participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities.

Decision

Hullavington Parish Council was awarded £495 for the installation of Bus Stop hard standing, conditional upon the balance of funding being in place.

Reason

The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities to reduce carbon emissions from transport.

Decision

Westinghouse Cricket Club was awarded £500 for Cricket Coaching for under 21s.

Reason

The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities encouraging positive lifestyle changes, young people's participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities.

Decision

Doorway was awarded £990 for structured Music and IT activity sessions for homeless and marginalised adults attending Doorway.

Reason

The application met the Community Area Grant criteria

	<p><i>and the project related to Wiltshire Council priorities encouraging positive lifestyle changes, create stronger and more inclusive communities, in positive activities and the promotion of ideas about safe, cohesive and resilient communities.</i></p> <p><u>Decision</u> Wiltshire & Berkshire Canal Trust was awarded £4,292 to restore a spill weir, repair canal bed and stream diversion, conditional upon the balance of funding being in place.</p> <p><u>Reason</u> <i>The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities to work with communities to improve their natural environment.</i></p> <p>Performance Reward Grant Scheme</p> <p>Mr John Clark, Chippenham Vision Board, outlined two Expressions of Interest for Performance Reward Grants as follows:</p> <ul style="list-style-type: none"> • Chippenham Riverside Improvements • Chippenham Skate Park. <p><u>Decision</u></p> <ul style="list-style-type: none"> • The Chippenham Area Board endorsed the two proposed Expressions of Interest by the Chippenham Vision Board. The Community Area Manager to forward the applications to the Performance Reward Scheme Panel for consideration. 	<p>Victoria Welsh</p>
<p>10.</p>	<p><u>Community Speed Watch</u></p> <p>Inspector Kate Pain advised the meeting that the implementation of Community Speed Watch and the use of speed indication devices was part of an overall strategy and would potentially lead to casualty reduction by engaging the community in addressing speed related offending.</p> <p>The main objectives of community speed watch were:</p> <ul style="list-style-type: none"> • To secure a reduction in vehicle speeds 	

	<ul style="list-style-type: none"> • Reduce the numbers of collisions and casualties • Improve quality of life for all • Reduce noise and pollution • Raising public awareness to inappropriate speed. <p>Community Speed Watch would help local people reduce speeding traffic through their local community. The scheme enabled volunteers to work within their community to raise awareness of the dangers of speeding and to help control the problem with direct action using approved speed monitoring equipment.</p> <p>Those interested in being considered for Community Speed Watch should register a Community Issue providing details of the road concerned</p>	
11.	<p><u>Learning Disability Services</u></p> <p>Andrew Osborn, Programme Manager - Day Services, and Councillor Jemima Milton, Portfolio Holder - Adult Care, gave a brief presentation on the centre's move from Middlefield to the Olympiad Centre, Chippenham.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Looking to share the building with other groups • The building will be a joint project for both youth & adults with learning difficulties • There will be minimum disruption to users of the Olympiad Centre • Day time respite care will still continue. <p>The Chairman thanked Andrew Osborn and Jemima Milton for their presentation.</p>	
12.	<p><u>Community Issues</u></p> <p>Victoria Welsh and Parvis Khansari gave a brief update on the issues received and actions taken since the previous Area Board meeting on 2 November 2009.</p>	
<p style="text-align: center;"><u>Budget Setting Consultation - Results</u></p> <p>Parvis Khansari gave the results of the meeting's earlier vote on how the attendees viewed the Council's spending priorities.</p> <p>Highest Priorities:</p>		

1. Maintenance of existing roads
2. Youth services
3. Adult social care for older people.

Lowest Priorities:

1. New road management and improvements
2. Archives
3. Planning.

The Chairman thanked everyone for taking part.

13.	<u>Evaluation and Close</u> Councillor Allen thanked all those who had attended and asked that the evaluation sheets be completed. The next Area Board meeting would be held on Monday 1 March at Wiltshire Council, Monkton Park, Chippenham.	
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